**SAMPLE BOARD RESOLUTION**

Whereas (legal name of your corporation) shall continue to operate and provide services to the community;

Whereas authority to contract with funding sources shall be needed in other for (legal name of your corporation) to continue its operation;

NOW THEREFORE, BE IT RESOLVED that the Board of Directors of (legal name of your corporation) hereby authorizes (officer name{s} and officer title{s}) to act on behalf on (legal name of your corporation) in entering into any agreement with the City of Los Angeles; and to sign for and perform any and all responsibilities in relation to such agreement.

Approved: (Date)

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(Name of Board Chair) (Name of Board Member)

Chair, Board of Directors Member, Board of Directors

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**SAMPLE CERTIFICATION**

I, the undersigned, do hereby certify:

1. That I am the duly elected and acting Secretary of (legal name of your corporation); and

2. That the foregoing constitutes a Resolution of the Board of said corporation, as duly adopted at a meeting of the Board of Directors thereof, held on the \_\_\_\_\_\_th day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20XX.

IN WITNESS WHEREOF, I have hereunto subscribed by name and affixed the seal of said corporation, this \_\_\_\_\_th day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20XX.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Name of Corporation Secretary)

Corporate Secretary,

(Name of your Corporation)

(AFFIX YOUR

CORPORATE SEAL

HERE)